

Brookhouse Elementary
School Advisory Council Meeting

Date: Wednesday October 15th, 2025

Attendance:

Tyler Rutledge (Principal)

Melanie Muzzerall (Vice Principal)

Fran Daigle (Chair)

Tracey Grouse (Staff)

Gillian Roseway- (Parent)

D'Arcy Morris-Poultney (Community)

Belinda Oxner (Community)

Charmaine Willis (African Student Support Worker)

*one parent vacancy

Absent: N/A

Principal's Report

Reconfiguration:

364 students, 17 classrooms

Pre-Primary X2

Primary X2

Grade 1 X2

Grade P/1 X1

Grade 1/2 X1

Grade 2 X2

Grade 3 X1

Grade 3/4 X2

Grade 4 X1

Grade 4/5 X1

Grade 5 X2

SSP:

First data collection is upcoming. Data will be pulled for Reading, Writing and Math. The HRCE system for data input has just been updated.

Lunch Program:

New vendor is "Upward Mobility East". Positive feedback from students and parents.

PTO:

Trunk or Treat event coming up, October 23, 2025.

SAC Innovation Grant: \$8900 will be used towards robotics kits and coding technology. Gina Wilson(LC) and Jody Huestis(Gr. 5) will be staff leads.

New Business: N/A

Next SAC date - **Wednesday November 19, 2025.**